

## **Categories A-Z -- Everything you wanted to know about attending Odyssey 2010 Calligraphy Conference**

**Air Conditioning:** There are a number of air conditioned rooms available for an additional fee. Priority will be given to those with medical needs. If you do not sign up for air conditioning, you may want to bring a fan. The Scribe Store will also have fans available for purchase.

**Airport Greeters:** Volunteers will be at Logan International Airport and at TF Green airport in Providence RI with Odyssey 2010 signs. Look for them in the baggage area and they will direct you to the shuttle buses.

**Airport Shuttles:** Odyssey 2010 shuttle buses will be available to pick you up with a **prior reservation** from Logan International airport or TF Green airport in Providence RI. Shuttles will run between 10:30 am and 4:00 pm on Saturday July 24<sup>th</sup> and will depart for the airports between approximately 5 am and 10 am on Saturday July 31<sup>st</sup>. The fee is expected to be \$30-40 each way, payable with your conference fees.

**Alcohol:** Beer and Wine will be available for purchase at evening socials.

### **Area Accommodations and Restaurants:**

<http://www.stonehill.edu/x11028.xml>

**Arrival on Campus by car:** Directions to campus can be found at the Stonehill College website [www.stonehill.edu](http://www.stonehill.edu) Once on campus, follow signs to Boland Hall and park your car in the rear parking lot. Register in Boland Hall and then retrieve your luggage. There is no charge for parking on campus.

**Art Supplies for Conference:** Paper and Ink Arts is our week-long, on campus art supply store, located in the Roche Commons (Dining Hall) building. Pre-order your supplies and have your order waiting for you

when you arrive at the conference! (And satisfy your cravings all week for the things you discover you can't live without.)

**Association for the Calligraphic Arts (ACA):** Will hold their annual meeting at the conference. Check the program book for the day, time and place.

**ATM:** available on the Stonehill Campus – Lower level Roche Commons

**Bookstore for the Conference:** John Neal Bookseller is our week-long, on campus conference bookstore. John Neal will be located in the Roche Common (Dining Hall) lower level. Pre-order and have your books waiting for you when you arrive at the conference! (And shop all week for the books you'll discover you really want.)

**Bookstore (campus):** Located in Boland Hall; carries a range of sundries and miscellany. Open Monday-Thursday 9 am -4 pm, Friday 9 am – 3 pm.

**Boston:** A large metropolitan area 22 miles from Stonehill College. Amusingly calls itself “the Hub of the Universe.” We will be running a trip to Boston on Tuesday afternoon.

**Business Card Exchange:** Look in your program book for details. If you'd like to participate, plan on bringing 50 business cards.

**Check-In:** Registration and Check-in will be held at Boland Hall, Saturday, July 24, 10:30 am to 5:00 pm. After 5:00 pm, check-in will be at the Odyssey Office; see your program book for its location.

**Check-Out:** the schedule of shuttle buses for Saturday, July 31 will be posted during the week. Your last meal on campus will be Saturday's breakfast. Check out and key return will be at Boland Hall.

**Class Hours:**

Sunday, Monday, Wednesday, Thursday: 8:30 – 11:30 am and 1:30 – 4:30 pm. Tuesday, Friday: 8:30 – 11:30 am.

**Class Materials Fee:** Consult the catalog for each class's materials fee. Materials fees are payable to the class instructor, by exact cash amount or a check made out to the class instructor.

**Class Monitor:** will be assigned in advance. Class monitors will have an orientation meeting on Saturday at 4 pm. Check your registration packet for meeting location.

**Conference Office:** See your program book for the location and phone number of the Odyssey 2010 office.

**Convenience Stores:** Cumberland Farms, CVS Pharmacy, Tedeschi Food Shop, and 7-Eleven are all within walking distance of campus. Contact the Odyssey office for directions.

**Cyberscribe Meeting:** There will be a face-to-face Cyberscribe gathering at Odyssey 2010! Newcomers are welcome to meet the members of this dynamic online community. See your program book for date and location.

**Dorms:** Most rooms are double occupancy, with a limited number of single rooms available, in both traditional and suite-style room arrangement. Bed, desk, chair, closet, pillow, sheets, blanket, towels are provided. There will be one towel change during the week. Bathrooms with showers are in the suite, or down the hall.

If you have a preferred work light or a favorite fluffy towel, you may want to bring them.

**Emergencies:** For on-campus emergencies, dial **911** from any campus phone. For emergency assistance when using a cell phone on campus, dial (508)565-5555 for the Campus Police.

**Evening Programs:** Most evening programs will be held in the new Science Center at 7:30 pm. See your program book for details.

**Exhibits:** Most exhibits will be hung in the Martin Institute, next to the new Science Center. Check your program book for hours.

**First-Time Conference Attendees:** Welcome! Please come to the “newbie” meeting on Saturday July 24<sup>th</sup> at 4 pm. We will meet outside the Roche Common dining hall entrance, upper level. Look for signs. Mary Ann David [Fivft@aol.com](mailto:Fivft@aol.com) has also offered to answer questions by email.

**Friends of Bill:** meeting space will be provided. Ask at the Odyssey

office.

**Food Service:** Meals will be served in Roche Dining Commons. Breakfast 6:30 – 8:30 a.m., Lunch 11:30 a.m. – 1 p.m., and Dinner 5:00 – 6:30 p.m.

**Guild Banners:** Every guild represented at Odyssey 2010 is invited to send their guild banner to be displayed at the conference. Mail banners to Aimee Michaels, 196 Lasell St. West Roxbury MA 02132 to arrive by July 15th. Make sure to assign someone at the conference to collect your banner and ship it home. Email [info@2010calligraphyconference.com](mailto:info@2010calligraphyconference.com) if you have any questions.

**Guild Rep Meeting:** A representative from every guild is urged to attend the Guild Representative Meeting. See the conference program for time and location.

**Gym Access:** Gym and pool facilities will not be available but the tennis courts and a walking trail are. Also see Yoga.

**Handicap Accessibility:** All Stonehill academic and administrative buildings have handicapped accessible entrances and parking nearby, as marked on the Stonehill Campus Map. If you require special accommodations please let us know, as not all housing venues may be suitable.

**Ink:** Hint – “opened” ink bottles and airplanes do not mix well. Consider buying a new bottle once you get to the conference.

**Internet Connection:** There are Ethernet ports in each dorm room and classroom. Wireless Internet access is available in many campus locations including the Library, academic buildings, the dining commons and residential common areas.

**Keys:** Room keys and access key-cards will be issued to you at registration. Note that there is a \$60 charge for failure to return both your key and key-card.

**Late or Mid-Week Arrivals:** If you arrive after 5 pm on Saturday July 24<sup>th</sup> or Tuesday July 27<sup>th</sup>, please check in at the Odyssey office.

**Laundry:** All residence halls are supplied with complimentary laundry facilities.

**Lighting:** Each dorm room has overhead lighting. Feel free to bring your own desk lamp.

**Linens:** Towels and bedding are provided. For a fluffy towel, bring your own! There is a mid-week towel exchange.

**Luggage:** Youth baggage porters will be available to take luggage to your room. They will appreciate donations to their organization. \$1.00/bag suggested.

**Materials Fee:** Consult the catalog for each class's materials fee. Materials fees are payable to the class instructor, by exact cash amount or a check made out to the class instructor.

**Meal Times:** Breakfast 6:30 – 8:30 a.m., Lunch 11:30 a.m. – 1 p.m., and Dinner 5:00 – 6:30 p.m. in Roche Dining Commons.

**Merchandise:** Odyssey 2010 T-Shirts will be available for pre-order prior to the conference. Pick up at the Scribe Store when you arrive. Other merchandise will also be available for purchase at the Scribe Store.

**Message Board:** A message board is located in Roche Dining Commons.

**Money:** John Neal Booksellers and Paper & Ink Arts accept MasterCard and Visa as well as cash and checks drawn on U.S. banks. Pay Tutorial and Materials Fees directly to instructors with exact cash or check.

**Newbies:** Welcome! Please come to the “newbie” meeting on Saturday July 24<sup>th</sup> at 4 pm. We will meet outside the Roche Common dining hall entrance, upper level. Look for signs. Mary Ann David [Fivft@aol.com](mailto:Fivft@aol.com) has also offered to answer questions by email.

**Parking:** Parking is free on campus. Please park in designated parking areas only.

**Participants Exhibit:** Bring an unframed sample of your artwork and an index card with your name and specifics of the work. Check your program book for details.

**Photography:** Request permission before taking pictures in class or other areas, including exhibits.

**Post Office:** A full-service office offering stamps and other USPS services as well as UPS, FedEx, and DHL shipping, is located on the lower level of Roche Dining Commons. It is open Monday-Friday 10 am – 3 pm.

**Questions:** Before the conference, email [info@2010calligraphyconference.com](mailto:info@2010calligraphyconference.com) During the conference, stop in at the Odyssey 2010 office.

**Recording Devices:** Not allowed at evening presentations. Ask before using them in classes or other areas.

**Religious Services:** Mass is offered on campus Sunday 10 am, Chapel of Mary and weekdays 8 am, Chapel of Our Lady of Sorrows (Donahue Hall.) Contact the Odyssey office for other local religious services.

**Roche Commons:** Location of the Dining Hall, vendors, Paper & Ink Arts, and John Neal, Bookseller.

**Scribe Store:** Sells a variety of merchandise created by conference faculty and participants. It is also the source for Conference Merchandise. For information on selling your items, contact Elissa Barr at [ElissaBarr@2010calligraphyconference.com](mailto:ElissaBarr@2010calligraphyconference.com)

**Serendipity:** A free-for-all evening of Artist's demonstrations, Calligraphic play, information sharing, Videos, and other wonders. See your program book for location and time. To participate or demonstrate, send an email to [info@2010calligraphyconference.com](mailto:info@2010calligraphyconference.com)

**Shipping Service:** Yes, it's true -- you do not have to squeeze all your goodies back into your now surprisingly full suitcase! There will be a shipping service available on-campus to assist you Friday, July 30<sup>th</sup> 12 noon – 4 pm.

**Show and Share:** Friday July 30<sup>th</sup> from 2 pm – 3:30 pm, class work from all Odyssey 2010 classes will be on display. See program book for location, and don't forget to bring your camera!

**Smoking Policy at Stonehill College:** Smoking is not allowed in any campus facility, including but not limited to common areas, lounges, stairways, hallways, bathrooms, and laundry rooms. Smoking outside of buildings must be 25 feet away from all entrances.

**Stonehill College:** [www.Stonehill.edu](http://www.Stonehill.edu)

**Telephones:** There are no telephones in the dorm rooms.

**Tutorials:** Tutorial information is included with the conference catalog. Payment should be made to the instructor by exact cash amount or check.

**Umbrella:** It's Boston, where the weather can change three times a day -- Be prepared, and pack a folding umbrella.

**Vendors:** Odyssey 2010 has invited a number of vendors to bring their merchandise for your shopping pleasure. They will be in Roche Dining Commons, upper and lower levels, on Saturday, Sunday, and Monday.

**Weather:** There is no such thing as "typical" summer weather in the Boston area, but you should plan for warm days and some cooler evenings. Note that air conditioned buildings can be quite chilly, so you might want to bring a sweater or sweatshirt. Also see "Umbrella."

**What to Pack:** A list of items you may want to bring to the conference is posted on the Odyssey 2010 website.

**WiFi:** Wireless Internet access is available in many campus locations including the Library, academic buildings, the dining commons and residential common areas.

**Yoga:** Linda Ohsberg will be offering daily Yoga sessions. See your program book for location and time.

## **TIMELINE**

Fall 2009

Registration is open – Sign up NOW!

February 20

Catalogs will be mailed- look for them by March 1<sup>st</sup>.

April 1

Deadline for refund of deposit, by written request.

Course selection and final payments due.

May 15

Mailing out class information

July 24

See you at Odyssey!